

Date	Ref #	Job Title	Previous Job #
			<input type="checkbox"/> Exact <input type="checkbox"/> Similar
FROM:		Time in	Time Out



Company _____ TO: _____
 Contact _____ Wilmer Coordinator _____
 Phone _____
 Fax _____ Quote needed by _____
 e-mail _____

Presentation Folder Specifications

Quantity	<input type="checkbox"/> +/- 10% <input type="checkbox"/> Exact Qty	Style #	<input type="checkbox"/> Exact <input type="checkbox"/> Similar	Die #	<input type="checkbox"/> In Stock <input type="checkbox"/> New
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PRODUCT

Folders 1 Pc. Cover CD Mailer
 Ring Binder 2 Pc. Covers Software Box
 Other:
 Sheet Size: _____ Ring Capacity: _____
 Metal Plastic

PAPER

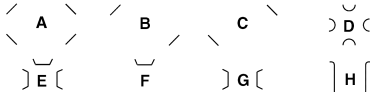
12 pt C-1-S 18 pt C-1-S 12 pt KK C-1-S
 12 pt C-2-S 20 pt C-1-S 15 pt C-1-S
 24 pt C-1-S 100# Gloss Cover
 Other: _____

Lamination

None
 1-Side Optional
 2-Sided Optional
 Gloss Optional
 Delustered Optional
 (Equivalent to Dull/Matte)

Business Card Slits

None



Location: Centered Left Pocket
 Centered Right Pocket

Fasteners

None

Tang Strip Optional
 One Velcoin Optional
 Two Velcoin Optional
 Velcro Strip Optional
 Elastic Strip Optional

Misc.

None

CD Slot Optional
 Die Cut Window Optional
 Foam Insert Optional
 Corrugated Insert Optional
 CD Foam Dot Optional
 Size: _____ Location: _____

PRINTING

None

Litho Printing

	# of Colors	Colors	Coverage	Aqueous	Varnish
Side 1			<input type="checkbox"/> Light <input type="checkbox"/> Heavy	<input type="checkbox"/> Gloss <input type="checkbox"/> Optional <input type="checkbox"/> Satin <input type="checkbox"/> Optional	<input type="checkbox"/> Gloss <input type="checkbox"/> Optional <input type="checkbox"/> Satin <input type="checkbox"/> Optional <input type="checkbox"/> Dull <input type="checkbox"/> Optional
Side 2			<input type="checkbox"/> Light <input type="checkbox"/> Heavy	<input type="checkbox"/> Gloss <input type="checkbox"/> Optional <input type="checkbox"/> Satin <input type="checkbox"/> Optional	<input type="checkbox"/> Gloss <input type="checkbox"/> Optional <input type="checkbox"/> Satin <input type="checkbox"/> Optional <input type="checkbox"/> Dull <input type="checkbox"/> Optional

STAMPING

None

Foil Stamping Emboss Foil/Emboss

Location	Size Square Inches	Colors	Dies
			<input type="checkbox"/> In Stock <input type="checkbox"/> Supplied <input type="checkbox"/> Order New

Art

Compatible Disk Supplied
 Compatible Digital File Supplied
 Exact Repeat
 Repeat with Changes

Proofs

Imposition Reader Proof
 Contract Digital Color Proof
 Contract Color Proof Supplied
 Other
 Prototype Needed
 Die on Disk Needed
 Press Check

Special Instructions/Drawings

Pricing

(For Wilmer use)

Description	1	2	3	4	5

Price includes disk output and proof.
 Extra charges apply if disk is not properly prepared and requires manipulation.